



RRLIP Canadian Housing Advisory Committee Meeting (Mtg #1: 2018/19) April 26, 2018; 5th Floor, Bank of

Canada Bldg – 2220 – 12th Ave. 10 am – 11:30 am

Present: Gail (Regina Housing); Janet (YWCA); Justus (Realtor); Loly (RODS); Sheila (Phoenix); Zebiba (RODS), Carol (RRLIP); Deborah (RRLIP); Laura (RRLIP)

Regrets: Chris (Sk. Housing Corp); James (IRCC); Jamie (SK. Landlords Assn); Julia (RIWC); Judith (Namerind); Lorelee (CFS); Paul (ACF); Wayne (Salvation Army)

Acronym Glossary:

RRLIP – Regina Region Local Immigration Partnership	RODS – Regina Open Door Society	IRCC – Immigration, Refugees and Citizenship Canada	CFS – Catholic Family Services
ACF - Assemblée communautaire francosaskoise	RIWC – Regina Immigrant Women Centre	CHAC – Canadian Housing Advisory Committee	CHIP - Coordinated Housing Intake Process

Handouts:

Agenda	Meeting Minutes (Dec 13/17)	Rent Smart info (2)	Draft checklist
Draft funding letter			

Agenda Item	Discussion	Action Item	By Whom <small>*denotes completed action</small>
1. Welcome & introductions			
2. Additions to agenda	Volunteer checklist and visuals	Add to agenda item #4	
3. Acceptance of meeting minutes – Dec. 13/17	Meeting minutes will be considered accepted if RRLIP staff receive no feedback	To avoid lengthy delays, minutes will be posted on website about a week after they are sent out to Committee members	RRLIP staff
4. Action Items Report			
a) Rent Smart Update	<ul style="list-style-type: none"> \$10,000 to adapt Rent Smart course to Sask. (A Saskatoon organization has expressed interest – cost-sharing potential) (\$650/person trained in community, \$250 to recertify every 3 years) – includes access to support, materials and updates \$25 per participant Classroom based, can do some tailoring for newcomers/local situations, but an in-suite component is not included 	<p>Contact interested initiative in Saskatoon about possibility of sharing course adaptation costs</p> <p>Contact Sask. Housing regarding possibility of being provincial partner (first clarify this requirement with Rent Smart rep)</p>	<p>RRLIP staff</p> <p>RRLIP staff and Chris</p>
b) Rent Smart Opportunities for collaboration	<p>Options:</p> <ul style="list-style-type: none"> Train Master Trainer: need identified partner to coordinate training (could Sk. Housing be considered?) Master trainer (\$650X3) - future revenue sharing OR Bring in trainer to train a number of people in the community (other provinces have utilized this strategy) 	<p>Connect with the YMCA - the 'community entity' for the Regina Homeless Partnering Strategy , regarding involvement with committee, possible collaboration/funding, etc.</p> <p>Contact potential partners: including Sask Housing, YMCA, and others. Invite to the next CHAC meeting in Sept (Rent Smart rep will also attend)</p>	<p>*Janet to provide intro and connection with RRLIP staff</p> <p>RRLIP staff</p>

Agenda Item	Discussion	Action Item	By Whom <small>*denotes completed action</small>
<p>c) Checklist and Visuals</p>	<ul style="list-style-type: none"> Rent Smart needs to determine specific costs for training program (flight, lodging, etc.) Cost is more than this small group can afford – suggestion provided to connect with Regina Homelessness Initiative Rent Smart could be useful for MANY local programs; Rent Smart rep has offered to answer questions in a conference call With Rent Smart implementation requiring time and financial commitment, RRLIP proposed the development of a tangible resource to use in the meantime; a user-friendly, plain language checklist with visuals that could be provided to staff/volunteers of CAHC member organizations. <p>Discussion:</p> <ul style="list-style-type: none"> a helpful resource for staff and volunteers working with newcomers translation would be valuable could be considered a pilot project to test the impact of the information/method of delivery 	<p>Develop simplified checklist with visuals for newcomers and simple user-guide to accompany the resource; draft to be ready by the September meeting</p>	<p>RRLIP/ CHAC members to provide visuals if possible</p>
<p>d) Draft funding letter (revised/offer of assistance)</p>	<ul style="list-style-type: none"> Rent Smart has offered to assist with developing a funding letter Important to convey return on investment to potential sponsors 	<p>Once we have met with Rent Smart rep at the next CHAC meeting in September, re-draft the funding letter, with consideration to the <i>return on investment</i> discussion</p>	<p>RRLIP staff</p>
<p>e) Realtors Legacy Grant application</p>	<ul style="list-style-type: none"> Did not apply this year Applicant must be a charitable organization – RRLIP cannot apply on behalf of group RRLIP can assist in completing application 	<p>Determine which organization would apply on behalf of CHAC; apply next year</p> <p>Send 2019 application form to RRLIP/committee when it arrives</p>	<p>CHAC members</p> <p>Justus</p>
<p>5. Funding Letter Stakeholder list</p>	<ul style="list-style-type: none"> Larger companies might be interested in having their name attached to this project (e.g. SK Energy, Mosaic, Evraz, etc.), as they sometimes are willing to assist with large, one-time donations to projects or events 	<p>Email ideas for potential donors to RRLIP</p> <p>List potential donors for future – but put funding on hold until further direction determined (after meeting with Rent Smart)</p>	<p>CHAC members</p> <p>RRLIP Staff</p>

Agenda Item	Discussion	Action Item	By Whom <small>*denotes completed action</small>
6. Volunteer Pairing/Checklist	Is there a way RRLIP can assist to bring volunteers to administer the checklist?	Put on hold for now, consider how to implement later RODS staff may use the list as is and provide feedback	RRLIP staff; CHAC members Zebiba
8. Timeframe- Next Meeting 9. Round Table Discussion	Next meeting: Sept The group consensus was that they are encouraged to see progress, it's a helpful collaboration, excited about Rent Smart potential and see positive value in the proposed model and its application to the newcomer and broader community.	Send out potential dates for meetings; invite Rent Smart to attend via phone Stock art images available for manual CHIP (Coordinated Housing Intake Process) has developed pamphlets with rental info – will send to RRLIP to add to Blog and resources. Note: CHIP is a partnership between Phoenix, YWCA, Street Culture, SWAP (Street Workers Advocacy Project), Carmichael, and the YMCA.	RRLIP staff *Justus *Janet and RRLIP staff